MT. LEBANON PUBLIC LIBRARY
TEEN STUDENT PAGE
APPLICATION

The following is the job description of a Mt. Lebanon Public Library Page.

Pages are employed by the library to sort and shelve books.

Pages work a minimum of 8 hours per week. These hours usually include one four hour shift (either weeknight evening or Saturday) and two two hour shifts (after school or evening). The pages rotate working four hour Sunday shifts (1:00 to 5:00).

Before being assigned a place on the permanent schedule, you will receive 24 hours of training.

Please remember that you must be available every week to work your assigned hours or else you must obtain a substitute. For these reasons the library staff has found that teens who are involved in after school activities that require a lengthy commitment (i.e. sports, band, yearbook, etc.) have difficulty maintaining their responsibilities to the library.

The library is a busy place in this community. Since we are not able to employ a great number of people, everyone who is hired must be committed to working his or her 8 hours every week.

If you are able to accept the above listed conditions, please fill out the application on the attached form.

Keep this sheet for reference.
MT. LEBANON PUBLIC LIBRARY PAGE APPLICATION

Name _____________________________ Date _________
Address ___________________________ Birth date _______
Home phone _______________ Cell phone _____________________
E-mail _____________________________

School ___________________________ Last grade completed _____
Do you have a work permit? ______
In what extracurricular or community activities do you participate? ______

Have you ever worked or volunteered in a library before? ______ If yes, please describe what you did. ______

Are you able to work a minimum of 8 hours per week throughout the year without interruption? ______ If not, please describe your conflicts. ______

Are you able to work evenings? _______ Weekends? _______
Will you have a transportation problem getting to work? _______

Do you know anyone who has worked or is currently working at the Mt. Lebanon Public Library? _______ If yes, please give their name(s.) _______

List three references by name, phone number, and relationship
1. ___________________________________________________________________
2. ___________________________________________________________________
3. ___________________________________________________________________

Why do you want to work at Mt Lebanon Public Library?
_____________________________________________________________________
_____________________________________________________________________

Signed ___________________________ Date _________