

**MT LEBANON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

Tuesday, March 16, 2021 at 7p.m.

Approved Minutes

1. **Call to order:** The virtual meeting was called to order by E. Jones at 7p.m.

2. **Members present:** Evan Jones, Lorna Kearns, Christine Menand, Mary Menk, Eve Reynolds, Marcia Taylor, Sally Taylor

**Commission Liaison:** Leeann Foster

**Staff:** Robyn Vittek

**Observer:** Susan Tracy of the Friends

3. **Approval of agenda:** Upon motion by M. Taylor and seconded by C. Menand, the agenda items were unanimously approved.

**4. Comments from Observer:**

Susan of the Friends:

- . At a recent Board meeting, the Friends granted the Library's wishlist.
- . Preparing the Book Cellar for future opening.

**5. Commission Liaison:**

Leeann:

- . At the initiative by the president, the Commission invites all Boards and Authorities to schedule a conversation with the commissioners on their long-term and strategic planning. This could be a good opportunity for the Library Board.

**6. President's Report:**

E. Jones:

- . Tonight is S. Taylor's last meeting on the Board. She has been a valuable member in the past year.
- . Vote on the nominations for officers
  - . President: E. Jones
  - . Vice President: M. Menk
  - . Treasurer: M. Taylor
  - . Secretary: L. Kearns

Upon motion by E. Reynolds and seconded by S. Taylor, the slate of officers are approved and accepted for the coming year.

## **7. Treasure's Report:**

M. Taylor:

- . The statistics are still skewed. Expecting for more discussions after the March financial report comes out.
- . The revenues and expenses are at the right level. Noticing that both adult and young adult sections are way above expectation due to ordering patterns.

Upon motion by M. Menk and seconded by C. Menand, the Board unanimously approved to file the February financial report for audit.

## **8. Director's Report:**

- . 2020 Annual Report
  - . Member comments: Comprehensive. Well capturing the challenges, creativity, energy, resilience and other highlights of the Library in an extraordinary year.
- . A rose garden in honor of David McKibben
  - . The Library has received a David McKibben Memorial fund. A rose garden is so far the best proposal to honor David, who was a passionate rosarian.
- . Staffing changes
  - . The Library is working with the municipality to fill the two positions vacated by the staff members.
- . Friends of the Library wish list
  - . Thanks to the Friends for the generous support during a tough year.
- . Virtual Garden Tour
  - . Various work on a potentially great plant sale to be held on May 15.

## **9. Old business:**

Discussion on the newly drafted Vision and Mission Statements

- . Prior to this meeting, 3 members of the interim Governance Committee and Robyn had a preview and discussion on the Vision and Mission Statements. The draft received positive feedbacks.
- . Focus on community: It is based on the results of numerous community engagements.
- . Forward thinking. In the spirit of forward thinking, possible initiatives such as LEED certification can help the Library become the beacon of the community.
- . The meaning of the word "MORE": quality over quantity.
- . Including the word "Laughter" in the vision make the vision more up-to-date and expands the role of the Library beyond the traditional book and information center.
- . Understanding the long term nature for the Board and Library to come up with concrete plans to realize the vision of the Library.

10. **New business:**

National Library Week (April 4-10)

. The Board and director will treat the staff to a lunch in a safe manner.

11. **Advocacy Moment:**

Our favorite time again on "what have you read or watched lately".

12. **Adjournment:**

Upon motion by M. Taylor and seconded by S. Taylor, the meeting was adjourned at 8:20pm.

Note: These minutes were prepared by Eve Reynolds, Outgoing Interim Secretary



Lorna Kearns, Secretary