

**MT LEBANON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

Approved minutes, Tuesday, January 21, 2020, 7:00 p.m.

1. **Call to order**: The meeting was called to order by Ms. Lohr at 7:01 p.m.  
***Members present*** Hillary Lohr, Corey Flynn, Evan Jones, Marcia Taylor, Eve Reynolds, William Pope, Sally Taylor  
***Commission Liaison***: Leeann Foster  
***Staff***: Robyn Vittek  
***Observers***: David McKibben and John Skowron
2. **Approval of agenda**: Upon motion by Ms. S. Taylor and seconded by Mr. Pope. The agenda and November meeting minutes were unanimously approved.
3. **Comments from Observers**: David McKibben: The Holiday Shop broke a record, \$4,100. Give Big Pittsburgh earned \$6,000. All paperwork has been filed for compliance with state regulations and government nonprofit organizations. The bus trips continue to sell out.
4. **Commission Liaison**: Thank you for all that you do to lead and guide the library. The library as a whole has been a huge part of my life. I am very honored to be the commission liaison.
5. **President's Report**:
6. **Treasurer's Report**: A few observations in the statistical report regarding a decline in nearly every category. Ms. Vittek commented that software is more sophisticated, and the information is more accurate.
  - a. Upon motion by Mr. Pope and seconded by Mr. Jones the Treasurer's Report was approved unanimously.
7. **Director's Report**: The Learning Lab is up and running with a divider that provides room for 15 and 23 for a total of 38. This will help with space issues. **ACLA/CLP**: A task force has been created to review the RAD formula.
8. **Committee Reports**:
  - a. The Governance Committee is meeting Monday, January 27th at 6 p.m.
  - b. The first Development Committee meeting will be held on Tuesday, February 4th at 7 p.m.
9. **Old Business**: Brews for Chili Night sold out in 8 days
10. **New Business**: Ms. Vittek is putting together a program analysis for the Board and the Commission as well as Mr. McGill as a part of the Library's smart goals for the year.
11. **Advocacy Moment**: Ms. M. Taylor is teaching an OSHER program at CMU for four weeks in March.
12. **Adjournment**: Motion to adjourn by Mr. Evans at 7:35 p.m. Second Ms. Reynolds.

**Executive Session**: Personnel



Corey S. Flynn  
Secretary